



Email: surreysealions123@gmail.com

Surrey Sea Lions Annual General Meeting (AGM) Minutes

Friday August 12th, 2022, at 7:08PM (in person)

Members present: Wen Tang, Sofia Abbas, Stav Svenko, Monisola Ilovi, Chris Ilovi, Ruky Olu B, Michael Awmack, Feng Lao, Cliff Chen, Rosanna, Cathy, Jasbir Prihar, Shannon Heer, Jeffrey Yung, Simon Chen, Jihae Kim

	Members	Present	Absent
Directors	President: Dale Freeman	X	
	Vice President: Elisa Yan Liang		X
	Secretary: Pam Dhasi	X	
	Treasurer: Wing Yung	X	
	Co-Treasurer: Lily (Ningning) Hua	X	
	Co-Treasurer: Sabrina Bai	X	
	Registrar: Gurpreet (Ron) P	X	
	Coach: Jeremy Felix	X	
	Public Relations: Victor Bai	X	
	Co-Public Relations: Yanina Svenko	X	
	Equipment Manager: Danica Stockstad	X	
	Co-Equipment Manager: Jodie Liu	X	
	Coaches' Liaison: Ann Lynn Stockstad	X	
	Fundraising Coordinator: Baljit Sangha	X	
	Meet Manager: Bobbie Felix		X

Agenda

1. Minutes from last annual Meeting
2. Business arising from the minutes
3. Current audited financial statement
4. Annual reports of Officers and Directors
5. Annual Report of the coach and coaches
6. Other Business
7. Election of Directors
8. Adjournment

Meeting Minutes

Call meeting to order. Agenda Anne Lynn approved. Danika seconded.

1. Approval of Minutes from last annual Meeting

Baljit approved, and Wing seconded.

2. Business arising from the minutes

None

3. Current audited financial statement

Any questions and concerns?

None

4. Annual reports of Officers and Directors

- **President – Dale**

(See hard copy) Thank you to all the board members that stepped up to take on these jobs. Especially Pam (secretary), Wing & Lily (treasurer), Annie (registrar) and Victor who was technically Awards, but really did whatever I asked of him, including learning the electronic timing system to run a swim meet.

To all the volunteers that helped run our successful swim meet. Extra thanks to Baljit, Jasbir, Wing, Lily, and the concession staff. Deck food coordinator, Anne Lynn and all her smiling helpers. Equipment manager, Danica for her due diligence in tightening all the lane ropes despite the challenges involved. Christine, Yanina and all the other “marshallers.” Sat with his speaker and amp. Pam for supplying the “goodie bags.” Sofia for security. The set up crew which really rose to the challenge of the puzzles they faced. All the outside help from the rest of the region which we couldn’t have run our swim meet without.

We-re happy that our numbers have grown to 63. We hope that all the new members will remain with the Sea Lions for many years to come and that our numbers will continue to grow. Pam has prepared promo cards that we can use to give away to people that might be interested in joining us. We also hope that all the parents remain involved with the S.S.L, possibly becoming even more involved. Maybe more parents even becoming “officials.”

May hands make the load lighter.

I’ve enjoyed passing along my expertise to those who would listen.

- **Vice President – Elisa**

(a) Applying Gaming Grant

(b) Promoting SSL on social media (Sharing Recruitment information in different school group)

(c) Assists the president and performs all duties as designated by the President

- **Secretary – Pam**

My role consisted of taking notes and organizing data/ documents.

Tasks:

(a) Take detailed notes during each meeting. Organize the minutes and then email the minutes to the rest of the executive team in a timely manner

(b) Type up and proofread documents (job contracts, job postings, letters)

(c) Create info cards to pass out to raise awareness for the club

(d) Purchase for gift cards and write thank you cards/letters to volunteers

To be improved on/ how to make this position better:

(a) Pass out the info cards and raise awareness of club more

(b) Have someone job shadow or co-learn this position

- **Treasurer – Wing / Lily**

Tasks:

(a) Applying Gaming Grant

(b) Promoting SSL on social media (Sharing Recruitment information in different school group)

- (c) Assists the President and performs all duties as designated by the President
- (d) \$53000 expense for \$58000 deficient Includes swim meet, coaches' payroll, expenses (see email for the report)

- **Registrar – Annie / Jeremy**

Successes:

- (a) Registration done through e-transfer (rather than active), saving us money (\$500)
- (b) Registration has gone up 237% since last summer (27 swimmers to 64)
- (c) Other clubs were very helpful to Annie in learning the role and setting up payments.

To be improved upon:

- (a) There is no document that outlines **how to** do registration, making it difficult.
- (b) Because direction and support was needed, registration opened in May (other clubs opened in Feb / March). This was very late so next year will need to open earlier.
- (c) We missed out on possible senior swimmers because parents had swimmers summer schedules planned by the end of March.

5. Annual Report of the coach and coaches

As head coach:

Successes

(a) First year as head coach, I learned a lot of how our club and the region functions and runs. Being able to get info and be in meetings has given me the ability to help with the club's executive side and know about regional possibilities. At SFU I was on council with Simon Fraser Student Society and spent many of my Wednesday nights in 4–6-hour meetings for the past year and a half. Half these meetings were making decisions on behalf of students, the other half was learning about non-profits and how they run. I have been able to apply this knowledge to help our club and create documentation, outlines, how to do tasks and I intend to continue doing this to help relieve stress from parents that step up to these roles to make tasks easier.

(b) Recruiting and training of coaches, expanding of groups. Prior to this year, Sea Lions would only take those who could swim 25 meters and be comfortable in the deep end. This year we were able to safely take swimmers who could not accomplish this, and many of them have improved to being able to accomplish the full 25 meters. (Thank you to Ethan who wanted to take on the younger siblings even if they could not swim the full 25 m.)

(c) Coaches retreat, goal setting, self-reflections. Throughout the summer, coaches reflected on personal, swimming, and coaching goals, keeping a record of if they were on track to accomplishing what they set out to do before, during, and after the summer progressed.

To be improved upon:

(a) More specific based practices with goals, reasons, and reflections happening per week. Having and reviewing each coach's weekly plans and giving more feedback can help each coach understand and direct swimmers better into accomplishing their goals.

(b) Better targeted drylands. Drylands are a huge part of helping swimmers swim because it activates, engages muscles, and can give strength to swimmers to accomplish their goals. I will be taking fitness theory to become more qualified on drylands, and dive into calisthenics/gymnastics to further help swimmers next year with skills such as flip turns, pulling water, and kicking with straight legs.

(c) Having swimmers attend more competitions. The beauty of summer swimming is that every swimmer is in the same boat. All swimmers from every club are limited to training during the season of May 1 - Sept 31 each year. Because of this, it is easy for our swimmers to rank high, when putting in the dedication and attending swim competitions. Each swim competition is another opportunity to improve, get one on one feedback, and hang out with friends while camping the entire day. We have some fast 7–9-year-old swimmers in our club and I am looking forward to seeing their determination and accomplishments in the swim meets next summer.

(d) Take on more course work (see email from Jeremy)

6. Other Business

Any questions/ concerns?

None

7. Election of Directors*

15 directors in total

President - **Dale Freeman**

Vice President – **Baljit Sangha**

Secretary – **Pam Dhasi**

Director of Finance – **Sabrina Shen**

Registrar – **Ruth Samuels**

Fundraising coordinator – **Elisa Yan Liang**

Meet Manager – **Bobbie Felix**

Director of Officials – **Bal Sandhu**

Equipment Manager – **Jodie Liu**

Awards and Recognition – **Yanina Savenko**

Volunteer Coordinator – **Simon Chen**

Coach Liaison – **Sofia Abbas**

Webmaster / Tech – **Victor Bai**

Director – **Adunola Oniku**

Director – **Jasbir Prihar**



Folders for each role will be created with documents on how to do each task.

These folders will be sent out when Exec step into their role starting on Oct 1.

8. Adjournment

Meeting was adjourned at 7:38 PM

Next meeting: Wednesday August 17 at 7:30 PM (by Zoom)
